

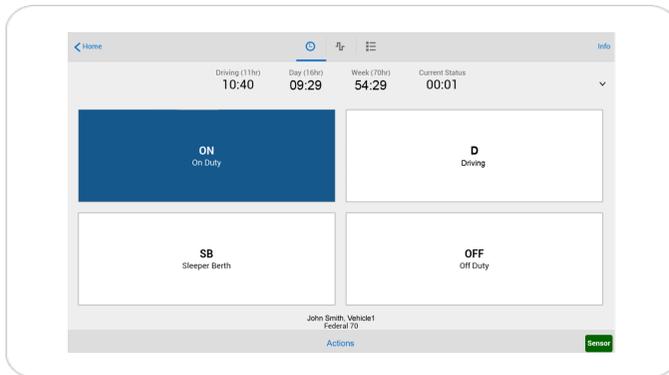
Note: This vehicle uses Verizon Connect, an AOB RD compliant device, to provide access to a driver's record of duty status and other required information. This company is operating AOB RDs under the FMCSA's ELD mandate's 'grandfather' clause [Section § 395.15](#).

About Verizon Connect Hours of Service

Hours of Service can be accessed via **Verizon Connect WorkPlan**. It allows you to monitor your compliance with federal Hours of Service (HOS) regulations.

Changing your HOS status

You can manually change your HOS status by tapping on the appropriate status code on the **HOS status** screen:



Your status will change automatically based on the GPS movement detected by your device. E.g. if you are **On Duty** and your vehicle moves, you will automatically switch to **Driving**.

Depending on how your account is set up, you may also automatically switch to **On Duty** when you log in and to **Off Duty** when you log out.

When you change your status, you may be asked to complete or verify an HOS summary and/or to sign your HOS log.

Checking your remaining allowance

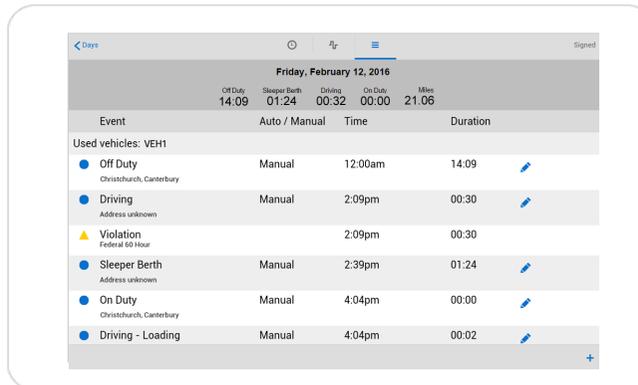
The HOS status clocks on the **HOS status** screen show your remaining driving and on-duty allowance:

Driving (11hr)	Day (16hr)	Week (70hr)	Current Status
05:40	09:29	54:29	00:01

In the example above, you would be allowed to drive for another 5:40 hours without taking a break. You would be allowed to be performing a mixture of on duty and driving tasks for another 9:29 hours. If you stayed on duty or kept driving for longer, you would violate one of the HOS regulations. For the entire week, or cycle, you would be allowed to spend 54:29 hours driving or on-duty.

Viewing your daily log

1. Tap to go to the **HOS event list** screen.
2. Tap the icon next to the day you wish to view.
3. The daily event view opens:

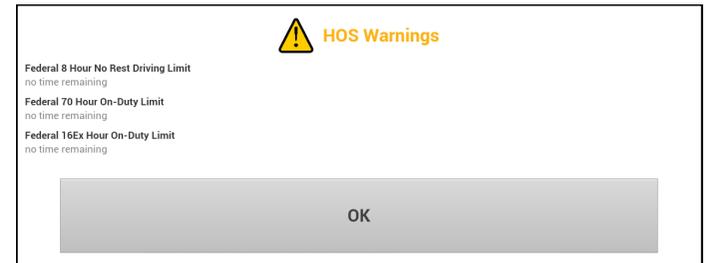


The daily log displays:

- A summary of your time spent in each status
- A summary of your miles driven
- Each status change or violation event (if your account is configured accordingly, you may be able to edit the event)

Receiving HOS warnings

If you violate one or more of the HOS regulations for the day or week/cycle you will receive an **HOS Warnings** dialog and the back-office will be informed:



Important notes

Per FMCSA 395.15, you must have the following in your possession at all times:

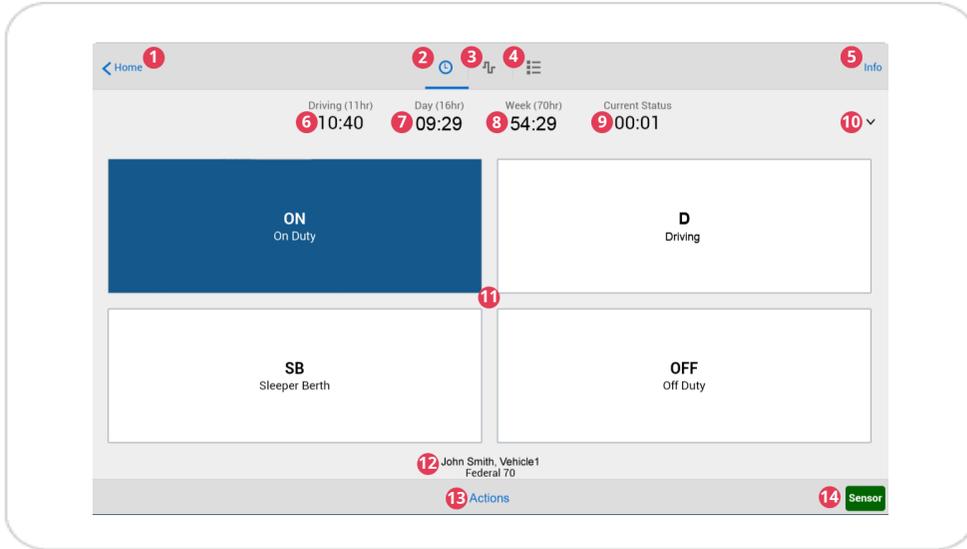
- Blank supply of log book(s)
- Instructions on how to operate **Hours of Service**

If **Workplan** fails, ensure that you take the following steps:

- Call your supervisor immediately
- Obtain a copy of the logs for the past 7 days
- Revert to paper logs until **Workplan** is restored

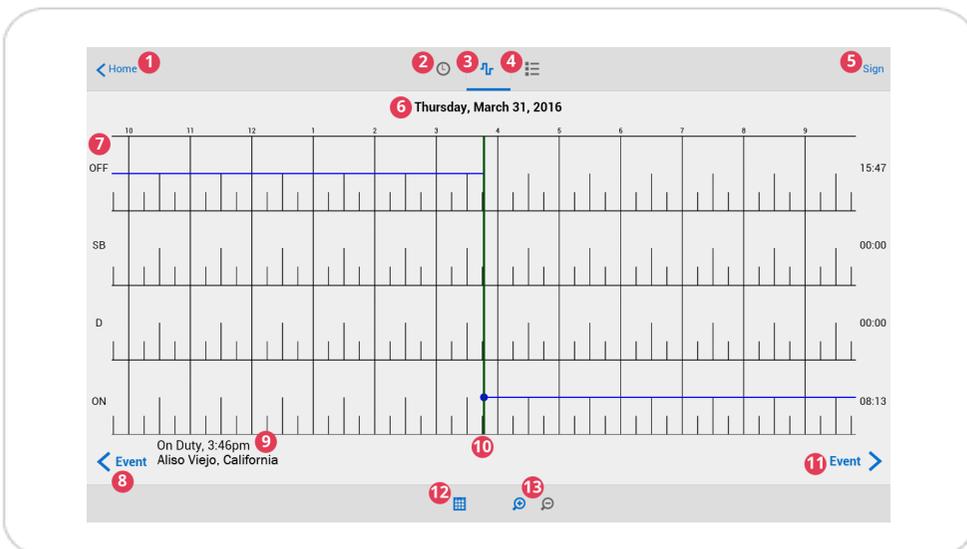
Hours of Service supports the 100 air-mile and non-CDL short-haul exemptions. For more information see the WorkPlan help or training material.

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HOS status screen

1. **Home** - Go back to the WorkPlan **Home** screen.
2. **HOS status screen** - Current screen.
3. **HOS graph screen**
4. **HOS event list screen**
5. **Info** - View inspector information.
6. **Driving** - The remaining driving time before you should stop driving to avoid violations.
7. **Day** - The remaining on-duty or driving time for the day.
8. **Week** - The remaining on-duty or driving time for the week/cycle.
9. **Current Status** - The amount of time spent in the current HOS status.
10. **More detail** - View more detail about the time spent on-duty or driving today and over the past 7 or 8 days, as well as the time remaining for tomorrow.
11. **HOS status** - Tap the appropriate button to indicate your current status.
12. **Details** - Driver name, vehicle name and the ruleset currently applied.
13. **Actions** - Enable or disable the 100 air-mile exemption, non-CDL short-haul exemption, oilfield options, Personal Conveyance mode or Yard Move mode, switch your ruleset, or review and verify uncertified HOS logs.
14. **System status** - Green indicates no problem, red indicates a problem.



HOS graph screen

1. **Home** - Go back to the WorkPlan **Home** screen.
2. **HOS status screen**
3. **HOS graph screen** - Current screen.
4. **HOS event list screen**
5. **Sign/Signed** - Displays the link **Sign** for you to sign the daily log. Displays **Signed** if the log has already been signed.
6. **Event date** - The date of the event displayed as the green line in the graph.
7. **HOS status** - The HOS statuses: Off Duty, Sleeper Berth, Driving and On Duty.
8. **Previous event** - Display the previous event.
9. **Event description** - Location, time and description of the event being displayed.
10. **Current event** - The currently selected event or time displayed as a green line.
11. **Next event** - Display the next event.
12. **Calendar** - Change the date shown in the graph.
13. **Zoom** - Zoom in or out on the graph to view a shorter or longer time period.